

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: September 9, 2009

Time: 4:45

Held at the Library

Present: Peg Dolan, Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 22 August, the operating budget balance was \$3046.55; the balance in the non-lapsing account was \$196.95; the Special Projects Fund has \$3114.79. There were no problems with the audit.

Library Statistics: In July, circulation was 4410, a decrease of 145 from July '08, in August, circulation increased 455 over last year to 3938; in July, computer usage was 193, an increase of 26. August usage increase 27 to 233 instances of usage; July wireless usage was 97, an increase of 25, in August there were 91 instances of usage, an increase of 55. There were 75 checkouts of downloadable audio books in July – an increase of 17; in August usage increase 39 to 83.

Old Business:

Town Center Committee. The committee will meet on September 15 – the three final architectural firm candidates will make presentations; the committee will select one to do the preliminary designs. Lisa and Katrinka will attend the meeting.

Revised Public Access Policy. The Policy was approved with revisions.

New Business:

Annual Town Report. This is due on September 15; Lisa is writing the library's, Katrinka will write a summary of the trustees' accomplishments.

2010-2011 Budget. Lisa informed the trustees that town departments have been asked to reduce their budgets by 2%. The library budget will be presented on November 3 to the Budget Advisory Committee and Selectmen; the public hearing on the budget is scheduled for December 17. Lisa has made the necessary cuts in the operating budget, the trustees will discuss the salary portion of the budget at their October meeting.

The meeting adjourned at 6:29; the next regularly scheduled meeting will be October 14 at 4:45 pm